**APPLICATION FORM**

**Privacy Consent Statement**

The submission of this application form means that you are authorising Dae and Nite Staffing Solutions Limited (hereinafter the Company) to use your personal data in relation to the role that you are applying from. You also authorise the Company to hold your details within its candidate data base for reference to future roles within the Company which may be suitable for you.

Any data submitted will be used for recruitment purposes and any other sales or marketing activities which the company would deem to be relevant to you. As a candidate who has supplied this information, you reserve the right to be forgotten at any time, you can therefore request in writing to [info@dnss.org.uk](mailto:info@dnss.org.uk) that your personal data be removed from our system.

**Please tick whichever is appropriate**

|  |  |
| --- | --- |
| I consent to the company holding and processing my personal data as specified in the statement above | YES |
| I do NOT consent to the Company holding and processing my personal data as specified in the statement above. | NO |

**Working Time Regulations**

|  |
| --- |
| I agree not to be bound by the 48-hour working week limit under the Working time regulations 1998. I consent to and agree that my working week may exceed the average of 48 hours per week. If I change my mind, I will give my employer 1 month notice in writing to end this agreement. |

Name…………………………………… Date…………………………………

Signature ……………………………………

Please complete all sections in **BLOCK CAPITALS**

Position applied for ……………………………………………….

|  |  |
| --- | --- |
| Surname |  |
| Forename(s) |  |
| Sex |  |
| Title |  |
| Date of Birth |  |
| Nationality |  |
| Mobile number(s) |  |
| Email Address |  |
| National Insurance Number |  |
| Residential Address |  |
| Emergency contact  NAME / MOBILE |  |

**Bank details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name as it appears on account | Bank name | Account number | Sort code |
|  |  |  |  |

**Please provide details of your previous address in the last 3 years.**

|  |  |  |
| --- | --- | --- |
| **Address** | **From** | **To** |
| Postcode: |  |  |
| Postcode: |  |  |
| Postcode: |  |  |

**Permission to work in the UK**

Are there any restrictions to your residence permit that might curtail your ability to take

up employment in the UK?

**Yes No (Please tick where appropriate)**

**Nurses Only:**

NMC PIN numberExpiry Date

**Educational Qualifications**

Starting with the most recent

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Institute/ Country | Qualification | Date from | Date Completed |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

If there any other educational courses you wish to disclose, please attach a copy of your CV to this form.

**References**

Please give the names of two (2) professional references of a senior grade to the position you wish to apply for. This MUST include your present or most recent employer AND another contactable referee. They must be able to provide credible positive comments on your ability to undertake the duties as needed in the post you are applying for.

Reference 1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Position | Company | Address | Contact number |
|  |  |  |  |  |

Reasons for leaving if (applicable)………………………………………………………………………

……………………………………………………………………………………………………………….

……………………………………………………………………………………………………………….

Reference 2

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Position | Company | Address | Contact number |
|  |  |  |  |  |

Reasons for leaving if (applicable)………………………………………………………………………

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**Rehabilitation of Offenders Act 1974**

The Rehabilitation of Offenders Act 1974 (as amended) helps rehabilitated ex-offenders back into work by allowing them not to declare criminal convictions after the rehabilitation period set by the Court has elapsed and the convictions become 'spent'. During the rehabilitation period, convictions are referred to as 'unspent' convictions and must be declared to employers.

You are required to declare all current ‘unspent’ criminal convictions or cautions (including reprimands and final warnings). You are not required to disclose convictions or cautions which have become ‘spent’.

As part of assessing your application, we will only take into account relevant criminal record and other information declared which is relevant to the position being applied for.

Answering ‘yes’ to the question below will not necessarily bar you from appointment. This will depend on the relevance of the information you provide in respect of the nature of the position for which you are applying and the particular circumstances.

|  |
| --- |
| \* Are you currently bound over or do you have any current ‘unspent’ convictions or cautions (including reprimands or warnings) that have been issued by a Court or Court-Martial in the United Kingdom or in any other country? |
| 🞎 Yes 🞎 No |
| If Yes, please include details of the order binding you over and/or the nature of the offence, the penalty, sentence or order of the Court, and the date and place of the Court hearing. You do not need to tell us about parking offences. |

**APPLICANT’S DECLARATION**

The information in this form is true and complete. I agree that any deliberate omission, falsification or misrepresentation in the application form will be grounds for rejecting this application or subsequent dismissal if employed by the organisation. Where applicable, I consent that the organisation can seek clarification regarding professional registration details.

|  |  |  |  |
| --- | --- | --- | --- |
| I agree to the above declaration | | | |
| Signature |  | | |
| Name |  | Date |  |